



City of Alexandria Department of Community and Human Services
Center for Economic Support


Career Readiness Workshops

1900 N. Beauregard Street, 3rd Floor Suite 300, Alexandria, VA 22311
Office: 703.747.5940

Hours of Operation: Monday thru Friday 8 a.m. – 5 p.m.

August 2014



Monday	Tuesday	Wednesday	Thursday	Friday	On-Site Partners Contact Information
				1	Alexandria/Arlington Workforce Investment Board (WIB) http://www.alexandriarlingtonwib.com/ Alexandria Commission on Employment (ACE) http://alexandriava.gov/boards/info/default.aspx?id=36532 Department of Aging and Rehabilitative Services www.vadrs.org Catholic Charities Migration & Refugee Service www.cdda.net National Council on Aging (NCOA) Senior Community Services Employment Program 703.335.4027 http://www.ncoa.org/ Virginia Veterans Virginia Wounded Warrior Program http://www.wearevirginiaveterans.org
4 <i>Orientation</i> 9 a.m. – 10 a.m.	5 <i>2-Day Job Search Boot Camp Part I (intermediate)</i> 9 a.m. – 2 p.m.	6 <i>2-Day Job Search Boot Camp Part II (intermediate)</i> 9 a.m. – 2 p.m.	7 <i>Ace the Interview</i> 2 p.m. – 3:30p.m.	8	
11 <i>Orientation</i> 9 a.m. – 10 a.m.	12 <i>2-Day Career Search Tools Part I (Basic)</i> 9 a.m. – 2 p.m.	13 <i>2-Day Career Search Tools Part II (Basic)</i> 9 a.m. – 2 p.m.	14 <i>Landing the Right Job for You</i> 9 a.m. – 10:30 a.m.	15	
18 <i>Orientation</i> 9 a.m. – 10 a.m.	19 <i>2-Day Job Search Boot Camp Part I (intermediate)</i> 9 a.m. – 2 p.m.	20 <i>2-Day Job Search Boot Camp Part II (intermediate)</i> 9 a.m. – 2 p.m.	21 <i>Employment Strategies for The Experience Workers 50+</i> 2 p.m. – 3:30p.m.	22	
25 <i>Orientation</i> 9 a.m. – 10 a.m.	26 <i>2-Day Career Search Tools Part I (Basic)</i> 9 a.m. – 2 p.m.	27 <i>2-Day Career Search Tools Part II (Basic)</i> 9 a.m. – 2 p.m.	28 <i>Completing an Effective Employment Application</i> 9 a.m. – 10:30 p.m.	29	

Register in-person or on-line at: www.alexandriava.gov/joblink

The City of Alexandria is committed to compliance with the Americans with Disabilities Act, as amended. To request a reasonable accommodation, please e-mail: Maurice.tomdio@alexandriava.gov or call our video phone at 571.384.5244